



University  
Cathedral  
Free  
School

'A Voice for Every Child'

## Ordering Your Uniform: A Step-by-Step Guide

Our unique LEA code is: **LEA00618SC**

- I. Visit [www.trutexdirect.com](http://www.trutexdirect.com)
- II. Click register (when using site for the first time) and input the required details. Input the LEA code (above) when it's requested.
- III. Once correctly inputted, the LEA code will take you to the UCFS order page.
- IV. Click My School
- V. Input your order using the form provided on the page.
- VI. Once you've picked all the items you wish, go to bag to give those items a final check.
- VII. Once you're satisfied with your selections go to shopping bag to pay for your items using a debit/credit card.
- VIII. Uniform will then be delivered to your home address within 7 - 10 working days.

[www.UCFSchool.org](http://www.UCFSchool.org)